

December 4, 2018

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, CA 93009

SUBJECT: Approval of, and Authorization for the Ventura County Behavioral Health Director or Designee to Sign, the Agreement for Interpreting and Translating Services with All Languages Interpreting & Translating, Inc., in the Amount of \$670,000, Effective January 1, 2019 through June 30, 2020.

RECOMMENDATIONS:

1. Approve, and authorize the Ventura County Behavioral Health (VCBH) Director or designee to sign, the agreement for interpreting and translating services with All Languages Interpreting & Translating, Inc. (ALIT, Inc.) (Exhibit 1), in the amount of \$670,000, effective January 1, 2019 through June 30, 2020.
2. Authorize the VCBH Director or designee to extend the term of the agreement, up to two times, for a period of no more than one year per extension, on the same or more favorable terms and conditions (with any change in the scope of work to be consistent with the original purpose of the contract), and at an amount that does not exceed the pro rata amount of (a) the contract amount and (b) any Board-approved increases made to the contract amount within fiscal year 2018-2019. All extensions are subject to all necessary prior appropriations and other budgetary approvals by the Board.

FISCAL/MANDATES IMPACT:

MHSA DIVISION #3260

Mandatory: No Yes Cite Authority:

Source of Funding: 2011 Realignment and Proposition 63 Mental Health Services Act (MHSA).

Funding Match Required: No

Impact on Other Department(s): None

	<u>FY 2018-2019</u>	<u>FY 2019-2020</u>
Summary of Revenue and Total Costs		
Revenue:	\$142,600	\$272,800
Costs:		
Direct Cost	\$142,600	\$272,800
Indirect - Dept.	\$0	\$0
Total Costs	\$142,600	\$272,800
Net County Costs	\$0	\$0

FY 2018-19 Adopted Budget for MHSA Division #3260				
	Adopted Budget	Adjusted Budget	Projected Actual	Estimated Savings/(Deficit)
Appropriations	\$70,560,923	\$70,560,923	\$70,560,923	\$0
Revenue	\$63,530,103	\$63,530,103	\$63,530,103	\$0
Net Cost	\$7,030,820	\$7,030,820	\$7,030,820	\$0

Note: Sufficient Revenue and appropriations are included in the FY18-19 Adopted Budget for MHSA Division 3260.

MHL DIVISION #3200

Mandatory: No Yes Cite Authority:
 Source of Funding: 2011 Realignment.
 Funding Match Required: No
 Impact on Other Department(s): None

	<u>FY 2018-2019</u>	<u>FY2019-2020</u>
Summary of Revenue and Total Costs		
Revenue:	\$87,400	\$167,200
Costs:		
Direct Cost	\$87,400	\$167,200
Indirect - Dept.	\$0	\$0
Total Costs	\$87,400	\$167,200
Net County Costs	\$0	\$0

FY2018-19 Adopted Budget for MHL Division #3200				
	Adopted Budget	Adjusted Budget	Projected Actual	Estimated Savings/(Deficit)
Appropriations	\$84,168,122	\$84,168,122	\$84,168,122	\$0
Revenue	\$71,968,122	\$71,968,122	\$71,968,122	\$0
Net Cost	\$12,200,000	\$12,200,000	\$12,200,000	\$0

Note: Sufficient Revenue and appropriations are included in the FY18-19 Adopted Budget for MHL Division 3200.

DISCUSSION:

Through an existing County-wide master agreement, ALIT, Inc. provides interpretation and translation services for VCBH in clinics, meetings and community behavioral health forums. The use of interpreter services in clinics is critical to successful client outcomes because it helps to ensure that clients understand her or his treatment plan and how to safely administer medication. The use of interpreter services for meeting and community forums is critical for ensuring that the department is able to appropriately communicate to the public about the services that are available through VCBH and solicit public feedback on department initiatives.

In fiscal year (FY) 2017-18, ALIT, Inc. provided 5,835 billable hours of interpretation services. In the first quarter of FY 2018-19, ALIT Inc. provided 1,460 billable hours of interpretation services. VCBH projects that by the end of this agreement (2020), ALIT, Inc., will provide 8,756 billable hours of interpretation services and approximately \$3,500 in document translation services (rates below).

Effective January 1, 2019, VCBH will no longer contract with ALIT, Inc. through the County-wide master agreement that is managed through General Services Agency Procurement Services. Instead, VCBH is proposing to enter into a new department specific agreement with ALIT, Inc. The proposed agreement will be specific to the needs of VCBH clients and be better aligned to the Department of Health Care Services cultural and linguistic requirements. The service rates are comparable to rates paid by other counties. and are listed in the table below:

Service	Rate	Note
Spanish speaking interpreter	\$50 Per Hour	2 Hour Minimum
Spanish speaking interpreter Star-Intake	\$75 Per Hour	2 Hour Minimum
All other languages speaking interpreter STAR-Intake	As Quoted	2 Hour Minimum Pre-approval by VCBH Director or her or his designee required
American Sign Language interpreter	\$125 Per Hour	2 Hour Minimum
Mixtec speaking interpreter	\$125 Per Hour	2 Hour Minimum
Chinese speaking interpreter	\$250 Per Hour	2 Hour Minimum
Arabic speaking interpreter	\$250 Per Hour	2 Hour Minimum
Korean speaking interpreter	\$250 Per Hour	2 Hour Minimum
Cambodian speaking interpreter	\$250 Per Hour	2 Hour Minimum
Mandarin speaking interpreter	\$250 Per Hour	2 Hour Minimum
Egyptian speaking interpreter	\$250 Per Hour	2 Hour Minimum
Farsi speaking interpreter	\$250 Per Hour	2 Hour Minimum
Vietnamese speaking interpreter	\$250 Per Hour	2 Hour Minimum
Tagalog speaking interpreter	\$250 Per Hour	2 Hour Minimum
Thai speaking interpreter	\$250 Per Hour	2 Hour Minimum

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All other language interpreters	\$125-\$250 Per Hour	2 Hour Minimum
Document Translation	\$0.17 Per Word	3 Business Days Turnaround – High volume of documents may impact turnaround time
Expedited Document Translation	\$0.21 Per Word	Overnight Monday-Friday
All Other Languages Document Translation (Except Spanish)	As quoted	Pre-approval by VCBH Director or her or his designee required
Special/Extraordinary Projects	As quoted	Pre-approval by VCBH Director or her or his designee required
Interpreting Services (Spanish) for Meetings, Conferences, Trainings, Townhalls	\$75 Per Hour	2 Hour Minimum
Interpreting Services (for all other languages) for Meetings, Conferences, Trainings, Townhalls	As quoted	2 Hour Minimum Pre-approval by VCBH Director or her or his designee required
Headset Rentals	\$6.00	Per Headset

VCBH is anticipating some cost savings through improved scheduling and more clearly defining the service requirements/terms. Furthermore, the terms of the agreement will primarily help to ensure compliance with DHCS requirements. Interpreter and translation services are funded by 2011 Realignment and Prop. 63 MHPA funds.

VCBH recommends approval of, and authorization for the VCBH Director or designee to sign, the agreement for interpreting and translating services with ALIT, Inc., in the amount of \$670,000, effective January 1, 2019 through June 30, 2020.

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This Board Letter has been reviewed by the County Executive Office, Auditor-Controller's Office, and County Counsel. If you have any questions regarding this item, please contact Sevet Johnson, Interim Behavioral Health Director at 981-1881.



SEVET JOHNSON, PsyD
Behavioral Health Director



NARCISA EGAN
Assistant Chief Financial Officer



JOHNSON K. GILL
Health Care Agency Director

Attachment:

Exhibit 1 – FY 19-20 All Languages Interpreting and Translating, Inc. Agreement